



SWALLOW SCHOOL DISTRICT
INSPIRING EXCELLENCE SINCE 1844

July 19, 2018

Dear Swallow Parent/Guardian:

The Swallow School District is pleased to announce we will begin using the Raptor Visitor Management System to strengthen our program of campus safety. The Raptor system will screen visitors, contractors, and volunteers entering our school and therefore ensure a safer environment for building occupants. Part of keeping school buildings safe is knowing who is in our building at all times, and the Raptor system will allow us to do that.

Upon entering the building, visitors will be asked to present a government-issued ID such as a Driver's License, which can either be scanned or manually entered into the system. If a parent or guardian for any reason does not have a US government-issued ID, the school staff member can use any form of photo identification and manually enter the person's name into the Raptor system. The Raptor system will check to ensure that registered sexual offenders are not entering our school without our knowledge.

The Raptor system checks the visitor's name and date of birth for comparison with a national database of registered sex offenders and their known aliases. The registered sex offender database is the ONLY official database checked by the Raptor system. No other data from the ID is gathered or recorded and the information is not shared with any outside agency. Once entry is approved, Raptor will issue a badge that identifies the visitor, the date, and the purpose of his/her visit. A visitor's badge will not be necessary for those who come to simply to drop off an item at the office.

The safety of our students is our highest priority and the Raptor visitor management system allows us to quickly identify those that may present a danger to them or other building occupants. Thank you in advance for your understanding and your support in enhancing the school safety protocols in our district. More updates about the implementation of this system will be provided in August so that we can make the transition to this new system as smooth as possible.

Sincerely,

Melissa Thompson
Superintendent